

Sunflower Community Strategic Plan's Task Force Charter

(An Advisory Panel to the HOA Board)

Task Force Formation: This is an advisory panel to the Board of Directors, and works at the pleasure of the Sunflower Board for a limited period of time. The Task Force will consist of 5 Sunflower members, the General Manager, Board Liaison, and a facilitator from FSR, for a total of 8 members. Only 5 Sunflower members will have voting rights on objectives and plans to be brought to board for final vote.

This Task force advises and assists the Board with its responsibilities for Sunflowers Membership vision of the Community pursuant to the Sunflower Community Bylaws, which gives authority to the Board of Directors to establish as well as disband them and to appoint or dismiss any member with or without cause.

Per Sunflower's By-Law 3.12.5: A Member may serve on only one (1) Standing Committee and three (3) additional committees at any given time. All Task Force members are required to read the General Committee Policy 7.01 in order to know what their responsibilities are as a Task Force member.

Develop & Implement

Ideas from SCP task force meetings must require 51% of all votes received from community owners to move forward.

Task Force Mission- What is The Community Vision for Sunflower? This sets the direction in which the business of the community will move. Where DO we want to go? How does the community want the Board to proceed in their interests?

Does Sunflower's current mission statement reach or meet our New Vision of the Community? It must be re-evaluated.

Responsibilities

Develop and present a strategic 3-5 year plan, which includes unified planning for Staff, Board and Community at large; bringing consistency & supersedes and Personal agendas.

Work in conjunction with Finance Committee and PRAC to create a 3-5 year plan for the Reserve Budget. This will be a means by which new objectives will be accomplished within the coming 3-5 years.

Engage with Community at large to take part in designing and developing forward thinking ideas that will benefit the whole community for years to come. Create relevant surveys. Publish those surveys results, and hold Community focus meetings to provide owners education related to strategic planning ideas.

Provide to the Community Manager within 7 days after any meeting, to those meetings in order for the Board to have them to review and/or discuss in their monthly Board meetings as well as have them posted to the website.

Through monthly Board meetings and written communication provide the Community with its strengths, weaknesses, and opportunities. This is the means by which new objectives will be created for Community Improvement Funds committee to prioritize projects based on actual information from the Ownership. And, will assist the General Manager with the development of action plans which will carry out the goals contained in the adopted strategic plan.

Once one or more objectives is considered for implementation based on strong support of the Sunflower membership, it/they will be presented to the Board in written form at one or more board meetings, for the Board to act upon.

Continue to conduct broad Community surveys, to measure owner's satisfaction, demographics, needs and desires, and make recommendations to the board to update the Strategic Plan as needed.