

COVENANTS COMMITTEE CHARTER

Statement of Responsibilities and Purpose

The Covenants Committee, established by the Board of Directors, shall be governed by the Declarations, By-Laws and Policies of the Sunflower Community Association and Arizona law.

The Covenants Committee will conduct hearings in accordance with Association Policy 2.02 (Violation, Enforcement and Fine Policy) and make appropriate recommendations to the Board of Directors.

Membership

The Committee is a standing committee of three to five members. Committee members are appointed by the Board of Directors and serve at the pleasure of the Board. Committee members elect their Chair, Vice Chair and Secretary.

Meeting Times and Location

This Committee does not hold regularly scheduled monthly meetings. It will meet, as needed, to review changes in Association policies. Dates for hearings will be coordinated with the General Manager's office. The Committee Chairperson will, to the extent possible, give the members and its Board liaison four business days' notice of the time and place of any hearing or meeting. Meetings scheduled for a hearing are not open to the members of the Association.

Confidentiality Requirements

All written material given to committee members prior to a hearing will be returned to the Committee Chair at the conclusion of a hearing for shredding.

Date Adopted _____
Sunflower Community Board of Directors

3-24-09